

Installation Checklist for Relocated Manufactured Homes

ATTENTION: Certified Pennsylvania Manufactured Home Installers must properly complete this checklist to assure proper installation. See page 2 of the DCED Installation Guide for other information regarding installer responsibilities.

Owners Name: _____ Phone No. _____

Current Address: _____

Job Site Address: _____

Municipality: _____ County: _____

Manufactured Home Stats

Make of Man. Home: _____

Year of Man. Home: _____

Size of Manufactured Home: _____ X _____

Serial # of Man. Home: _____

Foundation Support

- Footings are properly sized and constructed for the soil conditions.
- Piers are spaced and constructed according to the tables provided.
- Perimeter blocking is provided (if necessary).
- Piers at each side of openings four feet or larger (side wall and marriage line).
- Shims are in place and tight.
- Home is level.

Anchors

- Approved anchors are used.
- Anchor spacing is correct.
- Anchors are installed to full depth.
- Straps are installed at correct angles.
- Straps are protected at the sharp corners.
- Stabilizing plates are installed.

Under the Home

- Site is properly graded.
- Ground moisture barrier is installed.
- No holes or tears are present in the bottom board.
- Skirting is properly installed.
- Crawl space is properly ventilated.

Exterior

- Roof shingles are free from damage.
- Roof ridge vent is installed correctly (if applicable).
- Any penetration in the roof is properly sealed.
- Siding is free from damage.

Interior

- Ceilings, walls and floors are free from major defects.
- Windows operate properly.
- Exterior doors operate properly.
- Marriage line is properly sealed from air infiltration.

Systems

- Electrical fixtures operate properly (Operational / Polarity).
- Water lines are free from defects (leaks).
- Drainage system is free from defects (leaks).
- Gas system is free from leaks.
- Smoke alarms operate properly.

Appliances

- Appliance venting is in accordance with manufacturer's instructions.
- Fireblocking is complete.
- Fresh air intakes are properly installed.
- Appliances are working properly.
- Fireplace chimney stack and combustion air intake are completed properly.
- Anti-tip device for the cooking range is properly connected.

Whereas, Pennsylvania DCED, through Act 40 -2012, the Manufactured Housing Improvement Act (35 P.S. 1658) as amended and the regulations promulgated thereunder, require that a Certified Installer submit this checklist and that the manufactured housing unit described herein has been inspected by me and found to meet the installation and habitability guidelines for relocated manufactured housing as promulgated by the PA - DCED Manufactured Housing Standards Division November 2013, or the most recent revision thereof. I agree to conform to all applicable local, state, and federal laws governing the execution of this project. I certify that I am the owner of record or have the authority of the owner of record to grant that the Code official or his representative shall have the authority to enter the property and the manufactured housing unit, at any reasonable hour during the installation process, to enforce the provisions of the Codes governing this project. I understand and assume responsibility for the establishment of official property lines for required setbacks prior to the start of construction, and agree to conform to all applicable laws of this jurisdiction.

I further certify that this information is true and correct to the best of my knowledge and belief

INSTALLER SIGNATURE: _____ DCED I.D.# _____ DATE: ____/____/____

PRINT NAME (legibly): _____ Phone No.: _____

Address: _____