

PA. U.C.C. PLAN REVIEW SERVICE

Send To: **Commonwealth Code Inspection Service, Inc.**
Plan Review Services
176 Doe Run Rd.
Manheim, Pa. 17545

From: _____
Requested By (Individual's Name) Signature

Firm Telephone Number (including area code)

Address Fax Number

City, State, Zipcode

Project will be invoiced to the above named person unless otherwise specifically requested and authorized in writing.

Project Name: _____

Project Address: _____

Municipality _____ State _____

Plan reviews will be done using the Specific Code and Year referenced by the Municipal Building Code Ordinance. Please check the following for needed reviews:

- _____ Complete Review (includes Building, Plumbing, Mechanical, Electrical, Sprinkler, Etc.)
- _____ Preliminary Building Review
- _____ Building Review
- _____ Mechanical Review
- _____ Plumbing Review
- _____ Electrical Review
- _____ Sprinkler Review
- _____ Energy Review
- _____ Accessibility Review

PLEASE INCLUDE:

- A completed permit application
- Three sets of signed and sealed drawings, including spec books
 - Check local municipal policy for sealing:
 - Some municipalities require 3 sets wet sealed
 - Some municipalities require 1 set wet sealed
 - Some municipalities require no sets wet sealed
 - We will accept 1 set in pdf form; please include spec books.
- A “Zoning” or “Land Use” Permit.
 - Plans will not be accepted without a valid “Zoning” or “Land Use” permit unless submitted with a letter requesting a preliminary plan review.
 - A prelininary plan review does not guarantee that the project will be approved.
 - The applicant is responsible for plan review fees whether the project is undertaken or not.
 - Preliminary reviews will be billed at 50% of the full rate; payment will be applied to the formal review.